

## Minutes EPCC 12-7-2017

Members in attendance: Drs. Julia Fuller [ITEC], Arvin Johnson [EDL], Kim Gray [CEPP], Leigh Funk [Dean's office], Peter St. Pierre [HPE], Tom Okie [HIED], Nancy Conley [MUED], Kate Zimmer [INED], Ann Bennett [SMEG], Dana Fox [Dean's office], Pam Cole [Dean's office], Gwen McAlpine [Ed.S.-C&I and TL] and Maurice Wilson [ESS]

Representative from Secondary and Middle Grades Department: Brian Lawler

1. Johnson thanked Funk with a gift for running two EPCC meetings while he attended to professional concerns
2. Motion to approve minutes from the November 9<sup>th</sup> meeting made by St. Pierre, seconded by Okie; it passed unanimously.
3. Meeting adjourned at 11:10 as no representative from SMEG appeared to explain the changes to MAED 7495, 7595 & 7714 course changes. Gray moved & St Pierre seconded move to adjourn; it passed unanimously.
4. Members returned to the room with SMEG representative Brian Lawler. Funk moved to re-convene & Wilson seconded the motion; it passed unanimously.

### New Business

5. Lawler proposed a prefix change from the MATH prefix to a MAED prefix for course numbers 7495, 7595, and 7714. Here is the rationale: BS & MAT Mathematics programs moved from CSM to BCOE in an effort to use resources more efficiently. Along with this movement of the BS & MAT Mathematics program to the BCOE from CSM, the change of prefix is necessary.
6. Wilson had a concern about the effect on those students currently taking courses. Discussion about listing both the old and new prefix of a course on DegreeWorks. Bennett noted the importance of the prefix in searching for a job. Wilson said ESS can put both prefixes in DegreeWorks.
7. Fox asked if SMEG had to put in this program change through Curriculog & GPCC. Funk stated that this was the case.
8. Deadlines were considered re. making the summer catalog with prefix changes & it's going through GPCC a week prior to January 17 meeting. Discussion ensued about approving this prefix change without a second reading. Funk moved and Wilson seconded the motion to approve the changes and waive second reading.
9. Cole said we may give Johnson permission to approve a prefix change on his own without asking EPCC to vote later online. Provided no other changes are made, Johnson may approve the changes. Bennett moved & Zimmer seconded this proposal; it passed unanimously.
10. At 11:50 a motion to adjourn was made by Funk & seconded by Wilson & passed unanimously.

No old business, no other business

*gm*