**Educator Preparation Curriculum Committee (EPCC) Proposal Review Summary**

**Feb. 6, 2020**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes
4. Informational Items and Announcements
5. Business
6. Adjournment

**Old Business**

**No old Business**

**New Business**

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| **Proposal** | **Type** | **Proposal Comments** | **Syllabus/Document Comments** |
| Secondary Education (Mathematics, Broad Field with Biology Emphasis, Chemistry, Physics), BSEd | Change to Existing Program – Undergraduate v5.0 | Loomis: * Math side-by-side
	+ Program is *increasing* total #hours? Is that right? Not dropping the MAED 4660 to 7 hours like SCED?
	+ Not seeing EDSM 3360 in current program requirements? What would that do to total program hours – 122? Need to note that it is being dropped.
* Physics, Biology, Chemistry side-by-side
	+ Check current vs proposed Area D. Looks like 12 hours taken in both, but current says 11 with no rollover, and proposed says 10 with 2 rollover, that are accounted for in program.)
	+ Current and proposed lists SCED 6650 and SCED 6660 – Is it supposed to be SCED 4650 and 4660?
* Executive summary
	+ Lists change from SCED 4460 (0-4-9) to SCED 4450 (0-4-7). Should it be SCED 4660 (0-4-9) to SCED 4660 (0-4-7)?
	+ Instead of “Statement of Change” column in tables, consider, “Reason for change.” Statement of change is often redundant of “Proposed” column and not as helpful.
* Dropping EDSM 3360 – just to cut hours? Was candidate/instructor feedback considered? 😊 Needs to be referenced in Executive Summary for math and in the math side-by-side.

MLWITEC: This proposal under “Proposed Changes” does not check *Concentration or Track...* It feels like these changes potentially fall under that descriptor. Is it a needed addition?MLF: Can this proposed change really be implemented in Fall 2020 since it did not make the catalog deadline? How does this impact the implementation term/year? | Jayoung Choi: a typo (for students admitted Fall 2019 or earlie) BSED cross walk v1.MLWITEC: Should the Executive Summary be revise to a file without comment tracking on?The header in the mathematics side-by-side reads *2019 Revision to BSEd Mathematics.* Should be updated to not list a specific year timestamp? May there be other cases wherein such revision is needed? |
| MAED - 4414 - Methods of Teaching Secondary Mathematics I | Change to Existing Course v5.0 | Loomis: Thanks for answering the “What content/skills of each prerequisite...” question so well!MLF: Consider revising the Prereq content/skills paragraph as followsAdmission to Teacher Education is required since this is a gated program and data for each candidate must be uploaded to the GaPSC at the time of admission. In addition, this ensures that all candidates in courses with field / clinical experiences obtain the required preservice certification from the GaPSC prior to the beginning of teacher education related coursework.MLF: Since EDUC 2120 is required for admission to teacher education, it is not redundant to require admission and 2120 as prerequisites?  | DC* Points breakdown needed with grading scale
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| MAED - 4415 - Teaching Secondary Mathematics Practicum I | New Course v 5.0 | Loomis: * For assessment of the course, remember the BCOE Data Reflections each fall. And, do we do review for accreditation through the GaPSC annually?
* Need to upload justification of ratios for credit hour distribution.

MLF: Like Kim says, I would revise Plan for Continuous improvement since this program no longer does Improve KSU but is required to engage in data reflections annually as part of the GaPSC accreditation. | DC* Syllabi sections may need more attention (Attendance, etc)
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| MAED - 4416 - Methods of Teaching Secondary Mathematics II | Change to and Existing Course v 5.0 | Loomis: * This is a change to an existing course rather than a new course, yes?
* What content/skills in MAED 4414 makes it a necessary prerequisite?

MLF: Yes I think this was just an error on our Team form. This is a Change to Existing Course. | DC* Points breakdown needed with grading scale
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| MAED - 4417 - Teaching Secondary Mathematics Practicum II | New Course v 5.0 | Loomis: * For assessment of the course, remember the BCOE Data Reflections each fall. And, do we do review for accreditation through the GaPSC annually?
* Need to upload justification of ratios for credit hour distribution.

MLF: Like Kim says, I would revise Plan for Continuous improvement since this program no longer does Improve KSU but is required to engage in data reflections annually as part of the GaPSC accreditation. |  |
| MAED - 4418 - Methods of Teaching Secondary Mathematics III | New Course v 5.0 | Loomis: For assessment of the course, remember the BCOE Data Reflections each fall. And, do we do review for accreditation through the GaPSC annually?MLF: Typo under Content/Skills - second line.MLF: Like Kim says, I would revise Plan for Continuous improvement since this program no longer does Improve KSU but is required to engage in data reflections annually as part of the GaPSC accreditation. | DC* Points breakdown needed with grading scale
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| SCED - 4414 - Methods of Teaching Secondary Science I | Change to Existing Course v5.0 | Loomis:* How does getting to 120 hours affect pre- and co-requisites? (Why making the change?)
* How is credit hour distribution changing? What is current vs proposed? (Supposed to import current course information and then change it so changes can be viewed in proposal.) State this somewhere in the proposal and explain why needed, because it is *increasing* credit hours from two to three.

MLF: Why make change section – I would change “state” to USG. | DC* Syllabus needs grading scale
* There’s a lot of bracketed syllabus section instructions that seem like they might be filled in (“Course Technology,” “Other Policies,” etc.)
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| SCED - 4415 - Teaching Secondary Science - Practicum I | New Course v 5.0 | Loomis: * Continuous assessment – don't forget BCOE Data Reflections each fall.
* Do not put number of FE hours in course description, only in syllabus.

MLF: Like Kim says, I would revise Plan for Continuous improvement since this program no longer does Improve KSU but is required to engage in data reflections annually as part of the GaPSC accreditation. |  |
| SCED - 4416 - Methods of Teaching Secondary Science II | Change to Existing Course v5.0 | Loomis:* How does complying with 120 hours require a change to pre- and/or co-requisites?
* What are current vs proposed changes? Supposed to import current course information and then change it to see changes within proposal. Maybe just state it in the proposal somewhere, along with what necessitates the changes.

MLF: Why make change section – I would change “state” to USG. | DC* Syllabus doesn’t include points for grading scale
* Spellcheck syllabus (“interdisiplinary”)
* Attendance and make-up work policy may need attention. My understanding is that grades can’t be automatically reduced for absences; rather, the student is accountable for work/learning missed... <http://catalog.kennesaw.edu/content.php?catoid=38&navoid=3019#attendancepolicy>
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| SCED - 4417 - Teaching Secondary Science - Practicum II | New Course v 5.0 | Loomis:* Continuous assessment – don't forget BCOE Data Reflections each fall.
* Do not put number of FE hours in course description, only in syllabus.
* Justification for change – Need more of a reason for why a change to a “similar” course results in a new course. Is this in response to just needing a more content-specific prefix?

MLF: Like Kim says, I would revise Plan for Continuous improvement since this program no longer does Improve KSU but is required to engage in data reflections annually as part of the GaPSC accreditation. | DC* Syllabus sections may need attention (attendance and make-up policy)
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| SCED - 4418 - Methods of Teaching Secondary Science III | New Course v 5.0 | Loomis: Continuous assessment – don't forget BCOE Data Reflections each fall.MLF: Like Kim says, I would revise Plan for Continuous improvement since this program no longer does Improve KSU but is required to engage in data reflections annually as part of the GaPSC accreditation. | DC* Grading scale needs points breakdown
* Syllabi sections may need more attention (e.g., “Course Content:” etc)
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| SCED - 4650 - Yearlong Clinical Experience I | Change to Existing Course v5.0 |  |  |
| SCED - 4660 - Yearlong Clinical Experience II | Change to Existing Course v5.0 | Loomis: * Making changes to co-requisite, but box isn’t checked?
* Not sure “eligibility to take GACE” can be a pre-requisite (or that it has to be). Enrollment in YCE II is required to be able to take GACE, right?
* Need current vs proposed information. What *were* the description, the credit hour distribution, and the pre/corequisites? Supposed to import current course info into proposal and then change it.

DC:In why are you making change section, recommend:We are making program changes to comply with state requirements of 120 credit hours. We are removing INED corequisites for this course and reassigning them as corequisites for SCED 6450. As all students must pass the INED corequisite with at least a B, requiring this course during the final semester of the program does not allow students the opportunity to retake the course if needed.MLF: Eligibility to take GACE can’t be a prerequisite, there is no connection between TPMS and Banner that can gate that. I would delete that from the prereqs.  |  |
| EDMA - 6421 - Pedagogical Content Knowledge for Mathematics I | Course Discontinuation v5.0 | MLF: Didn’t the change proposals already go through, they just didn’t discontinue the courses at that time? |  |
| EDMA - 6422 - Pedagogical Content Knowledge for Mathematics II | Course Discontinuation v5.0 |  |  |
| EDMA - 6650 - Yearlong Clinical Experience I | Course Discontinuation v5.0 |  |  |
| EDMA - 6660 - Yearlong Clinical Experience II | Course Discontinuation v5.0 |  |  |
| EDSM - 4414 - Teaching Secondary Math and Science- Practicum I | Course Discontinuation v5.0 |  |  |
| EDSM - 4416 - Teaching Secondary Math & Science Practicum II | Course Discontinuation v5.0 |  |  |
| EDSM - 4418 - Methods of Teaching Secondary Math & Science III | Course Discontinuation v5.0 |  |  |
| MAED - 6416L - Practicum II | Course Discontinuation v5.0 |  |  |
| MAED - 6421 - Pedagogical Content Knowledge for Mathematics I | Course Discontinuation v5.0 |  |  |
| MAED - 6422 - Pedagogical Content Knowledge for Mathematics II | Course Discontinuation v5.0 |  |  |
| MAED - 6475L - Practicum III | Course Discontinuation v5.0 |  |  |