**Educator Preparation Curriculum Committee (EPCC) Proposal Review Summary**

**MAR. 5, 2020**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes
4. Informational Items and Announcements
5. Business
6. Adjournment

**Old Business**

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| Middle Grades Education, M.Ed. | Program Deactivation v5.0 | MLF: Teach out plan looks good. What about any candidates who have stopped out and may wish to return to complete their degree? What instructions will be provided to those potential candidates? Added statement in “how will affected parties” box” |  |
| Secondary and Middle Grades Education, M.Ed. | Change to Existing Program- Graduate v5.0 | Loomis: Consider making it a little more explicit to indicate that a middle grades teacher can get an MEd in MGE via this program: that the separate MEd in MGE is going away, but is “absorbed” in this program, if that makes sense. Also, note that it is InTASC rather than INTASC. 😊 Accentuated the rule chage piece in the “changes” box with caps. Changed InTASC caps.  Dc: Minor rhetorical suggestion: “That rule has changed” seems like a major anchoring statement in the Substantive Change form, but it’s kind of buried in the paragraph. Maybe bold or highlight it so it’s clear right away that this move is in response to state-level changes? Accentuated the rule chage piece in the “changes” box with caps.  MLF: Is Nichole still the contact for this program? See the catalog description section. Changed to Megan  MLW: Correct me if I am wrong (because I am far from an expert), but I believe the CIP Code 13.120501 might be outdated. Is the current code simply 13.1205? Per Pam’s email a while back we don’t touch CIP codes any more. |  |
| HIST - 6100 - Historical Methods | New Course Proposal v5.0 | MLF: Does anything need to be done to the program of study or does this course need to be scribed into DegreeWorks so that this course can count toward the degree program without requiring course substitutions? I think this is outside the curriculum review process, yes?  Jayoung Choi: maybe change wording “good” to “proper” or “excellent” in the following:  “Students cultivate good scholarly practices and habits of mind that will benefit them in future courses.” in catalog description  originator chooses to keep wording the same  In the justification section: other than needing AN online course to move the concentration fully online, talk about how and why this historical methods, the content, is needed in the curriculum. Language revised | Dc: Does a point system for assignments need to be included along with the percentage breakdown for a grade? That seems standard in the syllabi we’ve seen. I understand the 4-point framework. Seems like this system could be converted to points (400, 200, 400 possible for the three assignments), which would then map on easily to the grade scale (A=901-1000, etc) if such a change is advisable, that is.  JC:  In the syllabus:   1. update the Logo in the syllabus template 2. Communications: change to “feel free to” from “Feel to drop in to office hours” 3. Required texts: not sure how important these are, but texts are not in APA   New syllabus uploaded to revise the above |
| EDMG –4660 – Yearlong Clinical Experience | Change to Existing Course Proposal v5.0 | MLF: Was INED 4436 not replaced with a course that could/should still be a prerequisite?  MLW: I agree with MLF. Since INED 4431 resulted from the merge of INEDs 4435 and 4436, shouldn’t it now become the prereq? It looks like there might be a sequencing/timing issue that’s not allowing for this. However, we might suggest that a stronger justification for its exclusion is needed.  Loomis: Candidates are taking the INED courses earlier in the program and INED 4431 is a co-requisite with another required course. No chance that they won't have it by the time they take EDMG 4660. the existing pre-requisite of EDMG 4650 YCE I is adequate to assure that candidates have prerequisite knowledge and skills and to maintain program sequencing. | Dc: Some of the highlighted areas in the syllabus seem like they need some verbiage (e.g., Course Communications)    Loomis: Yes, highlighted areas in the syllabus are to notify instructor to insert their own policy.    Does a Credit Hour Justification statement/document need to be included? I just launched a similar course change for ENED and was under the impression that a CHJ had to accompany any FE course, even if the changes aren’t about the hours/ratio. I could totally be wrong about this though.    Loomis: I don’t think it is needed. If it is, I’ll let the UPCC EC ask for it and upload then. Thanks. |

**New Business**

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| **Proposal** | **Type** | **Proposal Comments** | **Syllabus/Document Comments** |
| HPE - 3750 - Adapted Physical Education | Change to Existing Course Proposal v5.0 | **Loomis**: Looks good to go |  |
| HPE - 4252 - Measurement and Evaluation in HPE | Change to Existing Course Proposal v5.0 | **Loomis**: Need more info in the box about, “Why are you making the change?” “Programs are no longer allowed…so, we are removing XXXX and adding XXXX”  **Loomis**: Pre-req is proposed as “Any General Education D1 course,” but “What content/skills of each pre-requisite…” is answered, “The HPE program believes that a course in higher level math is essential…” All D1 math courses are lower level math courses. Also, that statement doesn’t really answer the question of what content makes the proposed pre-reqs appropriate. Maybe something like, “The math courses in Area D1 will provide the knowledge and skills necessary to build upon in HPE 4252.” |  |
| HPE - 4650 - Yearlong Clinical Experience I in Health and Physical Education (P-12) | Change to Existing Course Proposal v5.0 | **Loomis:** State the current and proposed credit hour distribution in the “Why are you making the change…” box. (Should import current information and then change it to proposed so that exactly what changes are being proposed can be seen in the proposal.) |  |