Faculty/Staff,
See below. PC

From: Ron Matson
Sent: 14 March, 2020 18:53
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Cc: Kathy Schwaig <kschwaig@kennesaw.edu>; Anissa Vega <avega4@kennesaw.edu>
Subject: Remote/Online Teaching Resources
Importance: High

Deans,

As Kat indicated in her email from yesterday, I'm providing you with some very useful information to share with all of your faculty as we move to a remote teaching and learning environment. From the outset, you need to know that the vast majority of the work in organizing this material as outlined below was done by Anissa Vega (including part of this email).   Brichaya Shah in DLI, and Michele DiPietro and Jennifer Figueroa in CETL (along with other members of their teams), have also created and/or updated websites to be used by our faculty. And, there have been individuals in your colleges (e.g., Jenn Louten, Tammy Powell, Traci Redish, and others) who have also jumped in to help us continue our mission in this challenging time. This is truly a team effort.

As indicated below, Kennesaw State has many resources and guides available to help you to teach remotely.

> For most faculty our own Digital Learning Innovations (DLI) website offers a wealth of tutorial videos and guides to get you started and help you along the way. Visit the DLI's New to Teaching Online Resource to find these resources. The BCOE Online Teaching Resources list also provides a wealth of support materials.

> Still some faculty who are beginners to remote or digital learning may feel wary. To help these individuals get started, download the Step-by-Step Guide to Low Tech

[Remote Course Transition](#).

We also have experts available to support you.

> Technology Help: In the case that you run into problems with a hardware or software tools, contact UITS Service Desk at service@kennesaw.edu.

> Teaching Help: In the case that you need help with teaching strategies, contact DLI at 470-578-7550 or request support at https://dli.kennesaw.edu/contact-us.php. DLI is also working very closely with Student Disability Services (sds@kennesaw.edu) to provide content accessibility.

> Teaching, Technology, and Well-Being Help: You can find information about all three on the CETL website here: https://facultydevelopment.kennesaw.edu/coronavirusfacultyresources/index.php or at 470-578-6410.

Many of our own community members have produced excellent resources as seen in the BCOE list mentioned above and like this one created by Dr. Jenn Louten on [how to create an online lecture](#). We want to know if you have created any support materials for your colleagues or know of some other helpful resources. As a community, we are building a centralized list of resources to help KSU faculty teach remotely. We know that faculty vary in readiness to teach online. For this reason, we are organizing searchable resources according to whom they may help: beginner, intermediate, advanced, and ALL.

> **VIEW OR DOWNLOAD LIST HERE**
> You can use the find (CTRL+F or ⌘+F) feature on this spreadsheet to look for resources that provide help on specific topics or organize them by level of readiness (beginner, intermediate, etc.).

> **SUBMIT RESOURCES HERE**
> We would like you to contribute to this list, if you created or are aware of additional resources. However, please check to be sure that your resource is not already on the list.

Remember that if you find yourself lost or frustrated, reach out to a colleague; and if you suspect a colleague is frustrated, please offer your support. There is no instructional problem we cannot solve together.

Please immediately share this information with all of your full-time and part-time faculty. We hope it makes it easier for them to transition from face-to-face to remote teaching and learning between now and 18 March.

Thanks to you and all of your faculty and staff for working together during this challenging time.

Ron

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